

LARKRIDGE METROPOLITAN DISTRICT NO. 1 (“DISTRICT”)

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 800-741-3254
Fax: 303-987-2032
Website: <https://larkridgemd1-2.colorado.gov/>

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Shell D. Cook	President	2025/May 2025
Jonathan Perlmutter	Treasurer	2027/May 2027
Jay Perlmutter	Assistant Secretary	2027/May 2027
Darrin Keslar	Assistant Secretary	2025/May 2025
Brian S. Heinze	Assistant Secretary	2027/May 2027
Steve Beck	Secretary (not an elected position)	

DATE: October 10, 2023

TIME: 11:00 a.m.

PLACE:

<i>Physical Location</i>	<i>Conference Call</i>
Jordon Perlmutter & Co. 1601 Blake Street, Suite 600 Denver, Colorado 80202	Phone Number: 720-931-2462 Passcode: 2462

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
-
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
-
- C. Review and approve the Minutes of the July 26, 2023 Regular Meeting (enclosure).
-
- D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2023-10-01; Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
-
- E. Insurance Discussion
- Cyber Security and Increased Crime Coverage.
 - Establish Insurance Committee to make final determinations regarding insurance, if necessary.

- c. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2024.
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
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III. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims for periods indicated below (enclosures):

Fund	Period ending July 31, 2023	Period ending Aug. 31, 2023	Period ending Sept. 30, 2023
General	\$ 12,263.05	\$ 16,105.64	\$ 37,062.94
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 12,263.05	\$ 16,105.64	\$ 37,062.94

- B. Review and accept unaudited quarterly financial statements through the period September 30, 2023 and the schedule of cash position statement updated _____, 2023 (to be distributed).
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- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution No. 2023-10-__; Resolution to Amend the 2023 Budget and Appropriate Expenditures.
-

- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-10-__; Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution No. 2023-10-__; Resolution to Set Mill Levies (enclosures).
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- E. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies Form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (to be distributed).
-

- G. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2024 Accounting Services (to be distributed).
-

- H. Consider appointment of District Accountant to prepare 2025 Budget.
-

- I. Discuss statutory requirements for an audit. Consider engagement of Dazzio & Associates, P.C. for preparation of 2023 Audit, in the amount of \$_____ (to be distributed).
-

IV. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution No. 2023-10-__; Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
-

- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
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- C. Discuss and consider adoption of Resolution No. 2023-10-__; Resolution Regarding Continuing Disclosure Policies and Procedures (enclosure).
-

- D. Review and consider approval of Operation Funding Agreement by and between the District and JP Thornton LLC (to be distributed).
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- E. Discuss status of conveyance of Easements.
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- F. Consider approval of Service Agreement for Landscape Maintenance Services with Terracare Associates, LLC (to be distributed).
-

- G. Discuss District's services for 2024 and consider approval of necessary service agreements for related services.
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- V. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2023.**

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LARKRIDGE METROPOLITAN DISTRICT NO. 1 HELD JULY 26, 2023

A Regular Meeting of the Board of Directors (referred to hereafter as the “Board”) of the Larkridge Metropolitan District No. 1 (the “District”) was convened on Wednesday, the 26th day of July, 2023 at 10:00 a.m. at Jordon Perlmutter & Co., 1601 Blake Street, Suite 600, Denver, Colorado 80202 and via conference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Shell D. Cook
Jonathan Perlmutter
Jay Perlmutter
Brian S. Heinze
Darrin Keslar

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

MaryAnn M. McGeady, Esq. and Kate Olson, Esq. (in person) and Zander Myers; McGeady Becher P.C. (by telephone, for a portion of the meeting)

Jason Carroll; CliftonLarsonAllen LLP

David Dansky, Esq.; Foster, Graham, Milstein & Calisher, LLP (by telephone, for a portion of the meeting)

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney McGeady that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Quorum/Confirm Location of Meeting/Posting of Meeting Notices: Mr. Beck confirmed the presence of a quorum.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, upon motion duly made by Director Cook, seconded by Director Jonathan Perlmutter and, upon vote, unanimously carried, the Board determined that because there was not a suitable or convenient location within its boundaries to conduct this meeting, it was determined to conduct the meeting at the above-stated location, which is within 20 miles of the District. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

Agenda: The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Cook, seconded by Director Jonathan Perlmutter and, upon vote, unanimously carried, the Agenda was approved, as presented.

Designation of 24-Hour Posting Location: Following discussion, upon motion duly made by Director Cook, seconded by Director Jonathan Perlmutter, and upon vote unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted at least 24 hours prior to each meeting on the District's website at: <https://larkridgemd1-2.colorado.gov/> or if posting on the website is unavailable, notice will be posted at the southwest corner of the intersection of State Highway 7 and North Washington Street.

Minutes: The Board reviewed the Minutes of the October 26, 2022 Special Meeting.

Following discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Cook and, upon vote, unanimously carried, the Board approved the Minutes of the October 26, 2022 Special Meeting.

May 2, 2023 Election: Mr. Beck noted for the Board that the May 2, 2023 election was cancelled, as allowed under Colorado law, by the Designated Election Official because there were no more candidates than positions available on the Board of Directors. Directors Brian Heinze, Jay Perlmutter and Jonathan Perlmutter were deemed elected to 4-year terms ending in May 2027.

Resignation of Ann Finn as Secretary to the Board: The Board discussed the resignation of Ann Finn as Secretary to the Board and considered the appointment of Steve Beck as Secretary to the Board.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Cook and, upon vote, unanimously carried, the Board acknowledged the resignation of Ann Finn and appointed Steve Beck as Secretary to the Board.

Board Resignation: The Board acknowledged the resignation of Director Douglas Ernst, effective May 31, 2023.

Board Appointment: The Board discussed the vacancy on the Board. It was noted that pursuant to Section 32-1-808(2)(a)(I), C.R.S., publication of a Notice of Vacancy on the Board was published in a newspaper having general circulation in the District and that no Letters of Interest from qualified eligible electors were received within ten (10) days of the date of such publication.

As such, eligible elector, Darrin Keslar, was nominated to serve on the Board. Following discussion, upon motion duly made, seconded and unanimously carried, the Board appointed Darrin Keslar to fill the vacancy on the Board. The Oath of Office was administered by Director Cook and filed with the Adams County Clerk and Recorder by Ms. Myers concurrent with the meeting.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers. Following discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Cook and, upon vote, unanimously carried, the following slate of officers were appointed for the District:

President	Shell D. Cook
Treasurer	Jonathan Perlmutter
Secretary	Steve Beck (non-elected position)
Assistant Secretary	Jay Perlmutter
Assistant Secretary	Darrin Keslar
Assistant Secretary	Brian S. Heinze

2023 Special District Association’s Annual Conference: Mr. Beck discussed the SDA Conference with the Board and noted the information concerning the details of the conference will be emailed to them once the information is available.

**PUBLIC
COMMENTS**

There were no public comments.

**FINANCIAL
MATTERS**

Claims: The Board considered ratifying the approval of the payment of claims as follows:

RECORD OF PROCEEDINGS

Fund	Period ending Nov. 30, 2022	Period ending Dec. 31, 2022	Period ending January 31, 2023	Period ending February 28, 2023
General	\$ 7,271.32	\$ 10,478.27	\$ 5,071.87	\$ 2,998.54
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 7,271.32	\$ 10,478.27	\$ 5,071.87	\$ 2,998.54

Fund	Period ending March 31, 2023	Period ending April 30, 2023	Period ending May 31, 2023	Period ending June 30, 2023
General	\$ 2,941.50	\$ 3,826.81	\$ 5,762.16	\$ 5,877.46
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 2,941.50	\$ 3,826.81	\$ 5,762.16	\$ 5,877.46

Following discussion, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims, as presented.

Unaudited Financial Statements: Mr. Carroll reviewed with the Board the unaudited quarterly financial statements through period December 31, 2022 and the schedule of cash position statement updated May 30, 2023.

Following discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Shell and, upon vote, unanimously carried, the Board accepted the unaudited quarterly financial statements through period December 31, 2022 and the schedule of cash position statement updated May 30, 2023.

2022 Audit: Mr. Carroll reviewed with the Board the draft 2022 Audit.

Following review and discussion, upon motion duly made by Director Cook, seconded by Director Jay Perlmutter, and upon vote, unanimously carried, the Board approved the 2022 Audited Financial Statements and authorized execution of the Representations Letter, subject to final legal review and receipt of an unmodified opinion letter from Auditor.

2024 Budget Hearing: The Board set the date for the 2024 Budget Public Hearing for Tuesday, October 10, 2023 at 11:00 AM to be held in person at Jordon Perlmutter & Co., 1601 Blake Street, Suite 600, Denver, Colorado 80202.

LEGAL MATTERS

Conveyance of Easements: Attorney Dansky discussed with the Board the status and timing of the easements and conveyances.

OPERATIONS

Operations and Maintenance Agreement between Thornton 164 LLC and the District: The Board deferred discussion and no action was taken.

RECORD OF PROCEEDINGS

**CAPITAL
MATTERS**

There were no capital matters.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Cook, seconded by Director Jonathan Perlmutter and, upon vote, unanimously carried, the Regular Meeting was adjourned.

Respectfully submitted,

By: _____
Secretary for the Meeting

RESOLUTION NO. 2023-10-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LARKRIDGE METROPOLITAN DISTRICT NO. 1 ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES

A. Pursuant to Section 32-1-903(1.5), C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 32-1-903(5), C.R.S., “location” means the physical, telephonic, electronic, or virtual place, or a combination of such means where a meeting can be attended. “Meeting” has the same meaning as set forth in Section 24-6-402(1)(b), C.R.S., and means any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication.

C. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district’s first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings (“**Notice of Meeting**”) will be physically posted at least 24 hours prior to each meeting (“**Designated Public Place**”). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting if a special district posts the Notice of Meeting online on a public website of the special district (“**District Website**”) at least 24 hours prior to each regular and special meeting.

E. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

F. Pursuant to Section 32-1-903(1.5), C.R.S., all meetings of the board that are held solely at physical locations must be held at physical locations that are within the boundaries of the district or that are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the physical location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

G. The provisions of Section 32-1-903(1.5), C.R.S., may be waived if: (1) the proposed change of the physical location of a meeting of the board appears on the agenda of a meeting; and (2) a resolution is adopted by the board stating the reason for which meetings of the board are to be held in a physical location other than under Section 32-1-903(1.5), C.R.S., and further stating the date, time and physical location of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Larkridge Metropolitan District No. 1 (the “**District**”), Adams County, Colorado:

1. That the provisions of Section 32-1-903(1.5), C.R.S., be waived pursuant to the adoption of this Resolution.

2. That the Board of Directors (the “**District Board**”) has determined that conducting meetings at a physical location pursuant to Section 32-1-903(1.5), C.R.S., would be inconvenient and costly for the directors and consultants of the District in that they live and/or work outside of the twenty (20) mile radius requirement.

3. That regular meetings of the District Board for the year 2024 shall be held on _____ at _____, at Jordan Perlmutter & Co., 1601 Blake Street, Suite 600, Denver, Colorado 80202 and via conference call.

4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each director.

5. That, until circumstances change, and a future resolution of the District Board so designates, the physical location and/or method or procedure for attending meetings of the District Board virtually (including the conference number or link) shall appear on the agenda(s) of said meetings.

6. That the residents and taxpaying electors of the District shall be given an opportunity to object to the meeting(s) physical location(s), and any such objections shall be considered by the District Board in setting future meetings.

7. That the District has established the following District Website, <https://larkridgemd1-2.colorado.gov/>, and the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to meetings pursuant to Section 24-6-402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

8. That, if the District is unable to post the Notice of Meeting on the District Website at least 24 hours prior to each meeting due to exigent or emergency circumstances, the Notice of Meeting shall be posted within the boundaries of the District at least 24 hours prior to each meeting, pursuant to Section 24-6-402(2)(c)(I) and (III), C.R.S., at the following Designated Public Place:

(a) Southwest corner of the intersection of State Highway 7 and North Washington Street.

9. The District Manager, or his/her designee, is hereby appointed to post the above-referenced notices.

[SIGNATURE PAGE FOLLOWS]

**[SIGNATURE PAGE TO RESOLUTION ESTABLISHING REGULAR MEETING
DATES, TIME, AND LOCATION, AND DESIGNATING LOCATION FOR 24-HOUR
NOTICES]**

RESOLUTION APPROVED AND ADOPTED on October 10, 2023.

**LARKRIDGE METROPOLITAN
DISTRICT NO. 1**

By: _____
President

Attest:

Secretary

*Funds Available
7.20.23
Robert Campbell*

*Released
7.20.23
Cmu*

Check No/Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
2765 07/13/2023	Arrowhead Landscaping	CD50310510	Maintenance	1-7470	868.74	868.74
Total 2765:						868.74
2766 07/13/2023	City of Thornton	16448.5 6-2023	Utilities	1-7475	434.24	434.24
Total 2766:						434.24
2767 07/13/2023	City of Thornton	16590.5 6-2023	Utilities	1-7475	301.30	301.30
Total 2767:						301.30
2768 07/13/2023	City of Thornton	748.5 6-2023	Utilities	1-7475	168.36	168.36
Total 2768:						168.36
2769 07/13/2023	City of Thornton	859.5 6-2023	Utilities	1-7475	19.78	19.78
Total 2769:						19.78
2770 07/13/2023	CliftonLarsonAllen LLP	3768218	Accounting	1-7000	2,507.14	2,507.14
07/13/2023	CliftonLarsonAllen LLP	3797596	Accounting	1-7000	2,790.64	2,790.64
Total 2770:						5,297.78
2771 07/13/2023	Diversified Underground, Inc	27931	Contingency	1-7890	450.00	450.00
Total 2771:						450.00
2772 07/13/2023	Special Dist Mgmt Services	06-2023	District Manage	1-7440	1,312.03	1,312.03
Total 2772:						1,312.03
2773 07/13/2023	Terracare Associates	CD50317940	Maintenance	1-7470	1,096.27	1,096.27
Total 2773:						1,096.27
2774 07/13/2023	UNCC	223060897	Contingency	1-7890	12.90	12.90
Total 2774:						12.90
2775 07/13/2023	McGeedy Becher P.C.	698M 05-2023	Legal	1-7460	2,301.65	2,301.65

*Funds Available
8.10.23
Robert J Campbell*

*Released
8.17.23
CJM*

Check No/Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
2776 <i>m</i> 08/09/2023	Arrowhead Landscaping	CD50318368	Maintenance	1-7470	154.00	154.00
Total 2776:						154.00
2777 <i>m</i> 08/09/2023	City of Thornton	16448.5 7-2023	Utilities	1-7475	9.78	9.78
Total 2777:						9.78
2778 <i>m</i> 08/09/2023	City of Thornton	16590.5 7-2023	Utilities	1-7475	267.84	267.84
Total 2778:						267.84
2779 <i>m</i> 08/09/2023	City of Thornton	748.5 7-2023	Utilities	1-7475	150.54	150.54
Total 2779:						150.54
2780 <i>m</i> 08/09/2023	City of Thornton	859.5 7-2023	Utilities	1-7475	9.78	9.78
Total 2780:						9.78
2781 <i>m</i> 08/09/2023	CliftonLarsonAllen LLP	3829183	Accounting	1-7000	3,176.67	3,176.67
Total 2781:						3,176.67
2782 <i>m</i> 08/09/2023	Colorado Special Districts P	22235	Insurance and B	1-7360	239.00	239.00
Total 2782:						239.00
2783 <i>m</i> 08/09/2023	Dazzio & Associates	637	Audit	1-7020	5,700.00	5,700.00
Total 2783:						5,700.00
2784 <i>m</i> 08/09/2023	Foster Graham Milstein & C	213082	Legal	1-7460	1,012.50	1,012.50
Total 2784:						1,012.50
2785 <i>m</i> 08/09/2023	McGeady Becher P.C.	698M 6-2023	Legal	1-7460	3,117.35	3,117.35
Total 2785:						3,117.35
2786 <i>C</i> 08/09/2023	Special Dist Mgmt Services	07-2023	District Manage	1-7440	2,253.99	2,253.99

*Funds Available
Robert Campbell
9-19-2023*

*Released
9-20-23
Cru*

Check No/Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
2788 <i>m</i>						
09/08/2023	Arrowhead Landscaping	CD50327013	Maintenance	1-7470	16,600.00	16,600.00
09/08/2023	Arrowhead Landscaping	CD50336524	Maintenance	1-7470	6,259.94	6,259.94
09/08/2023	Arrowhead Landscaping	CD80327177	Maintenance	1-7470	3,787.70	3,787.70
Total 2788:						26,647.64
2789 <i>m</i>						
09/08/2023	City of Thornton	16448.5 8-2023	Utilities	1-7475	299.12	299.12
Total 2789:						299.12
2790 <i>m</i>						
09/08/2023	City of Thornton	16590.5 8-2023	Utilities	1-7475	338.22	338.22
Total 2790:						338.22
2791 <i>m</i>						
09/08/2023	City of Thornton	748.5 8-2023	Utilities	1-7475	205.28	205.28
Total 2791:						205.28
2792 <i>m</i>						
09/08/2023	City of Thornton	859.5 8-2023	Utilities	1-7475	9.78	9.78
Total 2792:						9.78
2793 <i>m</i>						
09/08/2023	McGeady Becher P.C.	698M 07-2023	Legal	1-7460	7,534.44	7,534.44
Total 2793:						7,534.44
2794 <i>C</i>						
09/08/2023	Special Dist Mgmt Services	08-2023	District Manage	1-7440	928.32	928.32
Total 2794:						928.32
2795 <i>m</i>						
09/08/2023	Terracare Associates	CD50327964	Maintenance	1-7470	1,096.27	1,096.27
Total 2795:						1,096.27
2796 <i>m</i>						
09/08/2023	UNCC	223080886	Contingency	1-7890	3.87	3.87
Total 2796:						3.87
Grand Totals:						37,062.94

Check No/Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
2788						
09/08/2023	Arrowhead Landscaping	CD50327013	Maintenance	1-7470	16,600.00	16,600.00
09/08/2023	Arrowhead Landscaping	CD50336524	Maintenance	1-7470	6,259.94	6,259.94
09/08/2023	Arrowhead Landscaping	CD80327177	Maintenance	1-7470	3,787.70	3,787.70
Total 2788:						26,647.64
2789						
09/08/2023	City of Thornton	16448.5 8-2023	Utilities	1-7475	299.12	299.12
Total 2789:						299.12
2790						
09/08/2023	City of Thornton	16590.5 8-2023	Utilities	1-7475	338.22	338.22
Total 2790:						338.22
2791						
09/08/2023	City of Thornton	748.5 8-2023	Utilities	1-7475	205.28	205.28
Total 2791:						205.28
2792						
09/08/2023	City of Thornton	859.5 8-2023	Utilities	1-7475	9.78	9.78
Total 2792:						9.78
2793						
09/08/2023	McGeady Becher P.C.	698M 07-2023	Legal	1-7460	7,534.44	7,534.44
Total 2793:						7,534.44
2794						
09/08/2023	Special Dist Mgmt Services	08-2023	District Manage	1-7440	928.32	928.32
Total 2794:						928.32
2795						
09/08/2023	Terracare Associates	CD50327964	Maintenance	1-7470	1,096.27	1,096.27
Total 2795:						1,096.27
2796						
09/08/2023	UNCC	223080886	Contingency	1-7890	3.87	3.87
Total 2796:						3.87
Grand Totals:						37,062.94

Larkridge Metropolitan District No. 1
September-23

	General	Debt	Capital	Totals
Disbursements	\$ 37,062.94			\$ 37,062.94
Total Disbursements from Checking Acct	\$ 37,062.94	\$ -		\$ 37,062.94

RESOLUTION NO. 2023-10-02

**RESOLUTION TO ADOPT BUDGET AND APPROPRIATE SUMS OF MONEY
RESOLUTION OF THE BOARD OF DIRECTORS OF LARKRIDGE
METROPOLITAN DISTRICT NO. 1, ADAMS COUNTY, COLORADO, PURSUANT TO
SECTION 29-1-108, C.R.S., SUMMARIZING EXPENDITURES AND REVENUES FOR
EACH FUND, ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY
FOR THE BUDGET YEAR 2024**

A. The Board of Directors of Larkridge Metropolitan District No. 1 (the “**District**”) has appointed the District Accountant to prepare and submit a proposed budget to said governing body at the proper time.

B. The District Accountant has submitted a proposed budget to this governing body for its consideration.

C. Upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 10, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

D. The budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“**TABOR**”) and other laws or obligations which are applicable to or binding upon the District.

E. Whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

F. The Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget.

G. It is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LARKRIDGE METROPOLITAN DISTRICT NO. 1, ADAMS COUNTY, COLORADO:

1. The budget, as submitted, amended, and summarized by fund, is hereby approved and adopted as the budget of the District for the year stated above.

2. The budget is hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3. The sums set forth as the total expenditures of each fund in the budget attached hereto as **Exhibit A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

**[SIGNATURE PAGE TO RESOLUTION TO ADOPT
BUDGET AND APPROPRIATE SUMS OF MONEY]**

RESOLUTION APPROVED AND ADOPTED on October 10, 2023.

**LARKRIDGE METROPOLITAN
DISTRICT NO. 1**

By: _____
President

Attest:

By: _____
Secretary

EXHIBIT A

Budget

I, James Steven Beck, hereby certify that I am the duly appointed Secretary of the Larkridge Metropolitan District No. 1, and that the foregoing is a true and correct copy of the budget for the budget year 2024, duly adopted at a meeting of the Board of Directors of the Larkridge Metropolitan District No. 1 held on October 10, 2023.

Secretary

RESOLUTION NO. 2023-10-03

RESOLUTION TO SET MILL LEVIES

**RESOLUTION OF THE LARKRIDGE METROPOLITAN DISTRICT NO. 1 LEVYING
GENERAL PROPERTY TAXES, PURSUANT TO SECTION 39-1-111, C.R.S., FOR THE
YEAR 2023, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE 2024
BUDGET YEAR**

A. The Board of Directors of the Larkridge Metropolitan District No. 1 (the “**District**”) has adopted an annual budget in accordance with the Local Government Budget Law, on October 10, 2023.

B. The adopted budget is attached as Exhibit A to the Resolution of the Board of Directors of the District to Adopt Budget and Appropriate Sums of Money, and such budget is incorporated herein by this reference.

C. The amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the budget.

D. The amount of money necessary to balance the budget for debt service fund expenses from property tax revenue is identified in the budget.

NOW, THEREFORE, PURSUANT TO SECTIONS 39-1-111(5) and 39-5-128(1), C.R.S., BE IT RESOLVED by the Board of Directors of the Larkridge Metropolitan District No. 1, Adams County, Colorado, that:

1. For the purpose of meeting all general operating expenses of the District during the 2024 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

2. That for the purpose of meeting all debt retirement expenses of the District during the 2024 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

3. That for the purpose of meeting all contractual obligation expenses of the District during the 2024 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

4. That the Secretary is hereby authorized and directed to immediately certify to the Board of County Commissioners of Adams County, Colorado, the mill levies for the District as set forth in the District’s Certification of Mill Levies, attached hereto as **Exhibit 1** and incorporated herein by reference, recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable revenue and other budgetary limits.

[SIGNATURE PAGE OF RESOLUTION TO SET MILL LEVIES]

RESOLUTION APPROVED AND ADOPTED on October 10, 2023.

**LARKRIDGE METROPOLITAN
DISTRICT NO. 1**

By: _____
President

Attest:

By: _____
Secretary

EXHIBIT 1

Certification of Tax Levies

I, James Steven Beck, hereby certify that I am the duly appointed Secretary of the Larkridge Metropolitan District No. 1, and that the foregoing is a true and correct copy of the Certification of Mill Levies for the budget year 2024, duly adopted at a meeting of the Board of Directors of the Larkridge Metropolitan District No. 1 held on October 10, 2023.

Secretary

RESOLUTION NO. 2023-10-04
LARKRIDGE METROPOLITAN DISTRICT NO. 1
AMENDING POLICY ON COLORADO OPEN RECORDS ACT REQUESTS

A. On June 8, 2021, Larkridge Metropolitan District No. 1 (the “**District**”) adopted Second Amendment to Resolution No. 2013-11-04; Resolution Regarding Colorado Open Records Act Requests (the “**Resolution**”), in which the District adopted a policy related to Colorado Open Records Act Requests (the “**Policy**”).

B. In 2023, the Colorado General Assembly enacted Senate Bill 23-286, which provided for certain changes in the law related to Colorado Open Records Act Requests.

C. The District desires to amend the Policy due to the legislative changes set forth in Senate Bill 23-286.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Larkridge Metropolitan District No. 1, Adams County, Colorado:

1. Defined Terms. Capitalized terms used but not otherwise defined herein shall have the meaning ascribed to them in the Resolution.

2. Amendments to Policy. The Policy is hereby amended as follows:

(a) Amendment to Section 1 of the Resolution. Section 1 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“1. James Steven “Steve” Beck, the District Manager for the District, is hereby designated as the “**Official Custodian**” of the public records of the District, as such term is defined in Section 24-72-202(2). Contact information for the Official Custodian is: James Steven “Steve” Beck, 141 Union Boulevard, Suite 150, Lakewood, CO 80228 – Phone: 303-987-0835. Fax: 303-987-2032. Email: sbeck@sdmsi.com.”

(b) Amendment to Section 3 of the Resolution. Section 3 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“3. Within the period specified in Section 24-72-203(3)(a), C.R.S., as amended from time to time, the Official Custodian shall notify the record requester that a copy of the record is available, but will only be sent to the requester once the custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, unless recovery of all or any portion of such costs or fees has been waived by the Official Custodian, or where prohibited or limited by law. Upon either receiving such payment or making arrangements to receive such payment at a later date, the Official Custodian shall provide the record(s) to the requester as soon as

practicable, but no more than three (3) business days after receipt of, or making arrangements to receive, such payment.”

(c) Amendment to Section 5 of the Resolution. Section 5 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“5. The Official Custodian shall not charge a per-page fee for providing records in a digital or electronic format.”

(d) Amendment to Section 7 of the Resolution. Section 7 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“7. All requests for copies or inspection of public records of the District shall be submitted to the Official Custodian in writing. Such requests shall be delivered by the Official Custodian to the District’s legal counsel for review and legal advice regarding the lawful availability of records requested and related matters, including without limitation, whether to deny inspection or production of certain records or information for reasons set forth in Sections 24-72-204(2) and (3), C.R.S., as amended from time to time. The District may, from time to time, designate specific records for which written requests are not required and with respect to which review by legal counsel is not required; i.e., service plans, rules and regulations, minutes, etc. Such designations shall occur in the minutes of the meetings of the District.”

3. Except as expressly set forth herein, the Resolution continues to be effective without modification.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO RESOLUTION NO. 2023-10-04]

RESOLUTION APPROVED AND ADOPTED ON October 10, 2023.

**LARKRIDGE METROPOLITAN
DISTRICT NO. 1**

By: _____
President

Attest:

Secretary